



1 Create checkmark, activate presentation grading

Create a checkmark as shown in the Cheat Sheet "Use the Checkmark Module". To track presentation grading set the first parameter to "Yes". Choose the type and the maximum grade in the second parameter (e.g. type "Point" and maximum grade "20"). To show the presentation grade in an extra column in the gradebook set the third parameter to "Yes".

▼ Presentation grading

Track presentation grades Yes

Grade presentation

Type Point

Scale

Default competence scale

Maximum grade 20

Show presentation grade in gradebook Yes

Purpose and Approach 🕒 10 min

- Presentation grades as separate grading in the checkmark module.
- Use a quick grading method to type in grades and feedback.

Students check exercises

View 3 submitted checkmarks

If necessary grade the checkmarks as explained in the Cheat Sheet "Use the Checkmark Module".

2 Set presentation grading individually [A] or via the quick grading method [B]

Submissions [Export](#)

[See all course grades](#)

	Surname / First name	Last modified (Submission)	1 (20P)	2 (20P)	3 (20P)	4 (20P)	5 (20P)	Grade	Status	Final grade	Grade (presentation)
<input type="checkbox"/>	Muster Alice	20 August 2018, 5:02 PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	Update	40.00	-
<input type="checkbox"/>	Muster Bob	20 August 2018, 5:03 PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10	Update	100.00	-
<input type="checkbox"/>	Muster Clara	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-	Grade	-	-
<input type="checkbox"/>	Muster Max	20 August 2018, 5:02 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2	Update	20.00	-

Send notifications

▼ Bulk processing

Select

All / None / Ungraded / Submitted

Selection...

grade automatically

▼ Optional settings

Show

All

Submissions shown per page

10

B1 Allow quick grading

B2

In case of an individual grading the presentation grades are set in the section "Feedback" (below the grade for the exercise). Optionally you can give a feedback. Don't forget to save your changes.

▼ Feedback

Grade: 40 / 100

Current grade in grade book: 40.00

Feedback:

[auto-graded]

Presentation grade: 18 / 20

Presentation feedback:

Good presentation!

Send notifications

▶ Last grade

continue on
page 2 ...



continue ...

3 Carry out quick grading method, enter presentation grading and feedback, then save

Submissions Export

See all course grades Reset table preferences

	Surname ^ / First name - +	Last modified (Submission)	1 (20P)	2 (20P)	3 (20P)	4 (20P)	5 (20P)	Grade - + +	Status	Final grade -	Grade (presentation)	Feedback (presentation) -
<input type="checkbox"/>	Muster Alice	20 August 2018, 5:02 PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40 / 100 ▾	Update		No grade ▾	Good, but you clould ...
<input type="checkbox"/>	Muster Bob	20 August 2018, 5:03 PM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	100 / 100 ▾	Update		20 / 20 ▾	Excellent!
<input type="checkbox"/>	Muster Clara	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No grade ▾	Grade		No grade ▾	
<input type="checkbox"/>	Muster Max	20 August 2018, 5:02 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	20 / 100 ▾	Update		0 / 20 ▾	No presentation at all

Send notifications

3b Save all my feedback

3a

4 Extra column for persentation grading in the grader report

Grader report

Grader report ▾

View Setup Scales Letters Import Export

Grade distribution Grader report Grade history Outcomes report Overview report Single view User report

All participants: 4/4

First name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

AMC English Democourse -						
Surname ^	First name	ID number	Checkmark ▾	PT Checkmark ▾	Σ Course total ▾	
	Alice Muster	09911111	40.00 🔍	- 🔍	40.00	
	Bob Muster	09912222	100.00 🔍	20.00 🔍	120.00	
	Clara Muster	09913333	- 🔍	- 🔍	-	
	Max Muster	09917777	20.00 🔍	0.00 🔍	20.00	
Overall average		Overall average	53.33	10.00	60.00	



Short description of the procedure:

1. Create a checkmark exercise as shown in the Cheat Sheet "Use the checkmark module". To track presentation grading set the first parameter to "Yes". Choose the type and the maximum grade in the second parameter (e.g. type "Point" and maximum grade "20"). To show the presentation grade in an extra column in the gradebook set the third parameter to "Yes".

After the students have marked their exercises open the checkmark and click on "View X submitted checkmarks." If necessary grade the checkmarks as explained in the Cheat Sheet "Use the checkmark module".

2. There are two possibilities to set the grades in the presentation grading. You can grade every student individually [A] or use the quick grading method to set all the grades and feedback in the table view. [B].

[Case A] In case of an individual grading the presentation grades are set in the section "Feedback" (below the grade for the exercise). Optionally you can give a feedback. Don't forget to save your changes.

[Case B] To carry out the quick grading method activate the checkbox "Allow quick grading" and click „Save preferences“.

3. Now enter the grades in the column "Grade (presentation)" for each student [3a]. Optionally you can give your feedback to the students in the column "Feedback (presentation)". Save by clicking "Save all my feedback" [3b].

Click on "See all course grades".

4. As you can see in the grader report an extra column for the presentation grading with the prefix "PT" has been created. This column results from the activated parameter "Track presentation grades" in Step "1". Use this grading aspect for special course evaluations as shown in the Cheat Sheet "Complex Grading" (only available in german).